

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
LOCAL EMERGENCY PLANNING COMMITTEE**

Day: Tuesday
Date: December 5, 2023
Time: Beginning at 1:30 pm
Location: Carson City Fire Department
777 S. Stewart Street
Carson City, Nevada

AGENDA

NOTICE TO THE PUBLIC:

The public may provide public comment in advance of a meeting by written submission to the following email address: sternes@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

1. Call to Order

2. Roll Call and Determination of a Quorum

3. Public Comment**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of, the Carson City Local Emergency Planning Committee (“LEPC”).

4. For Possible Action: Approval of Minutes – September 5, 2023

5. For Possible Action: Discussion and possible action regarding annual review and submission of the LEPC’s Membership List to the Nevada State Emergency Response Commission (“SERC”). (Sean Slamon)

Summary: The LEPC’s bylaws and NAC 459.99132(3) require the LEPC to submit its Membership List to the SERC annually.

6. For Possible Action: Discussion and possible action regarding annual review and submission of the LEPC’s Bylaws to the SERC. (Sean Slamon)

Summary: The LEPC’s Bylaws require an annual bylaw review and NAC 459.99132(3) requires the LEPC to submit its Bylaws to the SERC annually.

7. For Possible Action: Discussion and possible action regarding annual review and submission of the LEPC’s Level of Response Questionnaire form to the SERC. (Kevin Nyberg)

Summary: The SERC requires the LEPC to complete a Level of Response Questionnaire form annually.

- 8. For Possible Action:** Discussion and possible action regarding review and submission of the Carson City Hazardous Materials Emergency Response Plan to the SERC. (Kevin Nyberg)

Summary: NAC 459.99133 requires the LEPC to annually review and submit the Carson City Hazardous Materials Emergency Response Plan to the SERC.

- 9. For Discussion Only:** Discussion and presentation on activities associated with the Citizen Corps Council Initiatives. (Jon Bakkedahl, Jerome Tushbant, and Jeanne Freeman)

- 10. For Discussion Only:** Reports of Committee Members.

- 11. For Possible Action:** Discussion and possible action regarding calendar year 2024 meeting dates of the LEPC.

Summary: Per the LEPC's Bylaws, the Committee shall meet at least once quarterly at a date and time to be determined by the LEPC members. The first quarterly meeting of a calendar year shall be held no later than March 31. The proposed meeting dates for 2024 are March 5, June 4, September 3, and December 3.

- 12. Public Comment****

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

- 13. For Possible Action: To adjourn**

****PUBLIC COMMENT LIMITATIONS** – The LEPC will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.** Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and is not subject to the three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, including copies of the supporting material regarding any of the items listed on the agenda, please contact Shelby Ternes at sternes@carson.org or call (775) 887-2210, or request a copy at Station 51, 777 S. Stewart St., Carson City, Nevada, 89701. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify LEPC staff in writing at 777 S. Stewart Street, Carson City, NV 89701 or sternes@carson.org, or by calling 775-887-2210 at least 24 hours in advance of the meeting.

This agenda is available on the City's website at www.carson.org/agendas and at the Carson City Fire Department located at 777 S. Stewart St., Carson City, Nevada, 89701.

In accordance with NRS 241.020, this notice of agenda was posted at or before 9:00 a.m. on November 30, 2023, at the following locations:
Carson City Fire Station No. 51, 777 S. Stewart Street, Carson City, NV
Carson City Website, www.carson.org/agendas
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